

1 [Business and Tax Regulations Code - Central Market Street and Tenderloin Area Citizen's  
2 Advisory Committee]

3 **Ordinance amending the Business and Tax Regulations Code to reduce the size of the**  
4 **Central Market Street and Tenderloin Area Citizen's Advisory Committee from eleven**  
5 **seats to five, set a sunset date for the Committee, prohibit the City Administrator from**  
6 **executing a Community Benefit Agreement subject to the Committee's review until the**  
7 **Committee has had an opportunity to review the proposed agreement and make**  
8 **recommendations; and make other administrative changes.**

9 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
10 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
11 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
12 **Board amendment additions** are in double-underlined Arial font.  
13 **Board amendment deletions** are in ~~Arial font~~.  
14 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
15 subsections or parts of tables.

16 Be it ordained by the People of the City and County of San Francisco:

17 Section 1. The Business and Tax Regulations Code is hereby amended by revising  
18 Section 906.3-1, to read as follows:

19 **SEC. 906.3-1. CENTRAL MARKET STREET AND TENDERLOIN AREA CITIZEN'S**  
20 **ADVISORY COMMITTEE.**

21 (a) There shall be a Central Market Street and Tenderloin Area Citizen's Advisory  
22 Committee (*the "Citizen's Advisory Committee"*).

23 (b) The Citizen's Advisory Committee shall be an advisory body whose purpose is to  
24 make recommendations to the Mayor, Board of Supervisors, ~~and~~ City Administrator, and Office  
25 of Economic and Workforce Development on policies and programs that mitigate the effects of

1 development, bolster economic development, local employment, and community  
2 sustainability, and seek to stabilize and protect existing tenants, community based  
3 organizations, and small businesses in and around the Central Market Street and Tenderloin  
4 Area.

5 (c) Duties of the Citizen's Advisory Committee ~~may~~ shall include:

6 (1) Advise the City Administrator of community issues in order to better align  
7 the Community Benefit Agreements called for under the Central Market Street and Tenderloin  
8 Area Payroll Expense Tax Exclusion in Section 906.3 of this Code, with the community needs.

9 (2) Make recommendations to the City Administrator about terms and  
10 conditions in the Community Benefit Agreements called for under the Central Market Street  
11 and Tenderloin Area Payroll Expense Tax Exclusion.

12 (3) Provide a report ~~every six months~~ in March and October of each year to the  
13 Board of Supervisors regarding the implementation and execution of the Community Benefit  
14 Agreements called for under the Central Market Street and Tenderloin Area Payroll Expense  
15 Tax Exclusion. The report shall include, at minimum, a summary of the Citizen's Advisory  
16 Committee's recommendations and votes regarding proposed Community Benefit Agreements, a  
17 summary of actions taken by the City Administrator in response to the Citizen's Advisory Committee's  
18 recommendations, and a list of vacant seats on the Citizen's Advisory Committee.

19 (4) Make recommendations to the Board of Supervisors and the Office of  
20 Economic and Workforce Development on policies, initiatives, and programs that bolster  
21 economic development, local employment, and community sustainability and seek to stabilize  
22 and protect existing tenants, community based organizations, and small businesses in and  
23 around the Central Market Street and Tenderloin Area.

24 (5) Advise the Mayor, Board of Supervisors, and City Administrator on the  
25 creation of a community development fund that may support workforce development,

1 community infrastructure and programs to mitigate potential displacement of small  
2 businesses, community based organizations, and tenants.

3 (6) Help facilitate partnerships between persons claiming the Central Market  
4 Street and Tenderloin Area Payroll Expense Tax Exclusion and community organizations,  
5 local schools, and small businesses.

6 (7) Hold public hearings regarding Community Benefit Agreements *as set forth*  
7 *in subsection 906.3-1(i). within four weeks from the time the parties to any such Agreements reach a*  
8 *consensus on the terms to be included therein and prior to the execution of any Community Benefit*  
9 *Agreement by the City Administrator. The City Administrator may, at his or her sole discretion, extend*  
10 *this time in order to combine hearings and utilize staff time more efficiently.*

11 ~~————(8) The City Administrator shall convene the Citizen's Advisory Committee no less than~~  
12 ~~four times per calendar year yearly.~~

13 (d) The Citizen's Advisory Committee shall be composed of ~~eleven~~ five members  
14 appointed by the Board of Supervisors:

15 (1) ~~One member representing low-income families who lives with his or her family in~~  
16 ~~the Central Market Street and Tenderloin Area or Adjacent Area;~~

17 ~~————(2) Two members who have Seat 1 shall be held either by a person with expertise in~~  
18 ~~job creation and or workforce development or by a person who is a resident of the Central~~  
19 ~~Market Street and Tenderloin Area or Adjacent Area, including one member who represents~~  
20 ~~labor;~~

21 ~~(3) One member who is a senior or disabled resident of the Central Market Street and~~  
22 ~~Tenderloin Area or Adjacent Area;~~

23 ~~————(4) One member who has expertise in affordable housing or tenant protection and anti-~~  
24 ~~displacement policies and strategies, and has familiarity with the Central Market Street and Tenderloin~~  
25 ~~Area;~~

1                   (52) Seat 2 shall be held either by a person ~~One member~~ who represents a  
2 community-based organization or provides direct services to the Central Market Street and  
3 Tenderloin Area or Adjacent Area or by a person who is a resident of the Central Market  
4 Street and Tenderloin Area or Adjacent Area.

5                   ~~—— (6) One member who has small business expertise and familiarity with the Central~~  
6 ~~Market Street and Tenderloin Area;~~

7                   (73) Seat 3 shall be held either by a person ~~One member~~ with expertise on  
8 homelessness, transitional age youth, or supportive housing, and familiarity with the Central  
9 Market Street and Tenderloin Area or ~~the~~ Adjacent Area or by a person who is a resident of  
10 the Central Market Street and Tenderloin Area or Adjacent Area.

11                   ~~—— (8) One member with expertise in commercial real estate and leasing within the~~  
12 ~~Central Market Street and Tenderloin Area; and~~

13                   (94) Seats 4 and 5 shall be held by Two members who are residents of the Central  
14 Market Street and Tenderloin Area or Adjacent Area with expertise or life experience involving  
15 homelessness or affordable housing.

16                   ~~(e) The Rules Committee of the Board of Supervisors shall nominate each Citizen's Advisory~~  
17 ~~Committee member.~~

18                   ~~(f) The appointment of each nominee shall be confirmed by the full Board of Supervisors.~~

19                   ~~(ge)~~ For purposes of this Section 906.3-1, "Adjacent Area" shall mean the area in  
20 District 6, bounded on the southern side by 13th Street and Townsend Street.

21                   ~~(hf) The members of the Citizen's Advisory Committee shall be appointed for a term of four~~  
22 ~~years~~ The terms of members of the Citizen's Advisory Committee in office on the effective date of the  
23 ordinance in Board of Supervisors File No. 170741 and whose seats were not eliminated by that  
24 ordinance shall continue; provided that the terms then in effect for members in renumbered Seats 1 and  
25 3 shall end at noon on August-~~November~~ 2, 2017; and the terms then in effect for members in

1 renumbered Seats 2, 4, and 5 shall end at noon on August November 2, 2019. The Board of  
2 Supervisors shall appoint members to new terms, which shall commence on the expiration of the  
3 previous terms. All of the new terms shall end on January 31, 2021. All members shall serve at the  
4 pleasure of the Board of Supervisors and may be removed by the Board of Supervisors at any time.;  
5 ~~provided, however, that members first appointed shall, by lot prior to February 1, 2012, classify their~~  
6 ~~terms so that five shall serve for a term of two years and six shall serve for a term of four years. At the~~  
7 ~~initial meeting of the Citizen's Advisory Committee and yearly thereafter~~

8 (g) Once each year, the Citizen's Advisory Committee members shall select such  
9 officer or officers as deemed necessary by the Citizen's Advisory Committee. The Citizen's  
10 Advisory Committee shall promulgate such rules and regulations as are necessary for the  
11 conduct of its business under this Section 906.3-1. In the event a vacancy occurs, a successor  
12 shall be appointed to fill the vacancy consistent with the process and requirements to appoint  
13 the previous appointee. When a vacancy occurs for a reason other than the expiration of a  
14 term of office, the appointee to fill such vacancy shall hold office for the unexpired term of his  
15 or her predecessor. Any ~~appointee member~~ who misses four meetings within a twelve-month  
16 period, without the approval of the Citizen's Advisory Committee at or before each missed  
17 meeting, shall be deemed to have resigned from the Citizen's Advisory Committee ten days after  
18 the fourth unapproved absence. The City Administrator shall inform the Clerk of the Board of any such  
19 resignation.

20 (ih) The Citizen's Advisory Committee shall comply with all applicable public records  
21 and meetings laws and shall be subject to all applicable conflict-of-interest provisions in State and  
22 local law. ~~the Conflict of Interest provisions of the City's Charter and Administrative Code.~~  
23 ~~Specifically, during the twelve months prior to and during a member's tenure on the Citizen's Advisory~~  
24 ~~Committee, no member of the Citizen's Advisory Committee may receive any gift, income or have any~~  
25 ~~investment in any entity that foreseeably may be subject to or be the beneficiary of any Community~~

1 ~~Benefit Agreement reviewed by the Citizen's Advisory Committee. For purposes of this Section,~~  
2 ~~"income," "gift" and "investment" shall have the same meanings as defined in the Political Reform Act~~  
3 ~~of 1974 under California Government Code Section 81000 et seq. The initial meeting of the Citizen's~~  
4 ~~Advisory Committee shall be called within 30 days from the day the Board of Supervisors confirms its~~  
5 ~~initial appointments. The City Administrator shall provide administrative support to the Citizen's~~  
6 ~~Advisory Committee.~~

7 (i) Duties of the City Administrator.

8 (1) The City Administrator shall provide administrative support for the Citizen's  
9 Advisory Committee, and shall arrange for the Citizen's Advisory Committee to meet no less than four  
10 times each calendar year.

11 (2) At least 15 days before entering into negotiations regarding the terms of a  
12 Community Benefit Agreement, the City Administrator shall inform the members of the  
13 Citizen's Advisory Committee in writing about the initiation of negotiations. After receiving the  
14 written notice, the Citizen's Advisory Committee may submit written recommendations to the  
15 City Administrator regarding the possible terms of the Community Benefit Agreement.

16 (3) Within five days of reaching tentative agreement regarding the terms of a  
17 Community Benefit Agreement, the City Administrator shall transmit copies of the proposed agreement  
18 to the Citizen's Advisory Committee, and shall coordinate with the members of the Citizen's Advisory  
19 Committee to convene a meeting to review the agreement. At any such meeting, the Citizen's  
20 Advisory Committee may recommend that the City Administrator execute the Community  
21 Benefit Agreement, recommend that the City Administrator not execute the Community  
22 Benefit Agreement, or make no recommendation. If the Citizen's Advisory Committee does  
23 not recommend that the City Administrator execute the Community Benefit Agreement, the  
24 Committee shall state the reasons therefor. The City Administrator shall not execute any  
25 Community Benefit Agreement until after the Citizen's Advisory Committee has held at least one

1 meeting to review and provide recommendations regarding the agreement; provided that the City  
2 Administrator may execute the agreement if the Citizen's Advisory Committee fails to meet within 45  
3 days after the transmission of the proposed agreement to the Citizen's Advisory Committee. Within five  
4 days after executing the agreement, the City Administrator shall transmit the agreement to the Citizen's  
5 Advisory Committee with a report describing the City Administrator's response to each of the Citizen's  
6 Advisory Committee's recommendations, if any.

7 (34) If the Citizen's Advisory Committee fails to provide a biannual report to the Board  
8 of Supervisors in March or October as required in subsection 906.3-1(c)(3), the City Administrator  
9 shall prepare and submit a report to the Board of Supervisors providing the same information by April  
10 15 or November 15, respectively.

11 (j) ~~The provisions of this ordinance and the operation of the Citizen's Advisory Committee~~  
12 ~~shall expire upon expiration of the Central Market Street and Tenderloin Area Payroll Expense Tax~~  
13 ~~Exclusion under Section 906.3 of this Article. Unless the Board of Supervisors by ordinance extends the~~  
14 ~~term of the Citizen's Advisory Committee, this Section 906.3-1 shall expire by operation of law, and the~~  
15 ~~Citizen's Advisory Committee shall terminate, on January 31, 2021. In that event, after that date, the~~  
16 ~~City Attorney shall cause this Section 906.3-1 to be removed from the Business and Tax Regulations~~  
17 ~~Code.~~


18  
19 Section 2. Effective Date. This ordinance shall become effective 30 days after  
20 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
21 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
22 of Supervisors overrides the Mayor's veto of the ordinance.

23  
24 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
25 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,

1 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
2 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
3 additions, and Board amendment deletions in accordance with the "Note" that appears under  
4 the official title of the ordinance.

5  
6  
7 APPROVED AS TO FORM:  
8 DENNIS J. HERRERA, City Attorney

9 By:

  
10 JON GIVNER  
11 Deputy City Attorney

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**City and County of San Francisco**  
**Tails**  
**Ordinance**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 170741

**Date Passed:** September 26, 2017

Ordinance amending the Business and Tax Regulations Code to reduce the size of the Central Market Street and Tenderloin Area Citizen's Advisory Committee from eleven seats to five, set a sunset date for the Committee, prohibit the City Administrator from executing a Community Benefit Agreement subject to the Committee's review until the Committee has had an opportunity to review the proposed agreement and make recommendations; and make other administrative changes.

July 26, 2017 Rules Committee - CONTINUED TO CALL OF THE CHAIR

September 13, 2017 Rules Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE

September 13, 2017 Rules Committee - RECOMMENDED AS AMENDED

September 19, 2017 Board of Supervisors - PASSED ON FIRST READING

Ayes: 8 - Breed, Cohen, Fewer, Kim, Peskin, Ronen, Sheehy and Yee

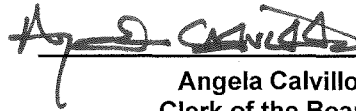
Excused: 3 - Farrell, Safai and Tang

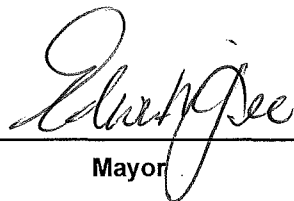
September 26, 2017 Board of Supervisors - FINALLY PASSED

Ayes: 11 - Breed, Cohen, Farrell, Fewer, Kim, Peskin, Ronen, Safai, Sheehy, Tang and Yee

File No. 170741

**I hereby certify that the foregoing Ordinance was FINALLY PASSED on 9/26/2017 by the Board of Supervisors of the City and County of San Francisco.**

  
Angela Calvillo  
Clerk of the Board

  
Mayor

10/5/2017  
Date Approved