

BOARD of SUPERVISORS



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MEMORANDUM

Date: July 1, 2020
To: Board of Supervisors
From: *ACC* Angela Calvillo, Clerk of the Board
Subject: Gifts

Section 10.100-305(c) of the Administrative Code requires departments to furnish to the Board of Supervisors annually within the first two weeks of July a report showing gifts received, the nature or amount of said gifts, and the disposition thereof.

Additionally, Section 67.29-6 of the Administrative Code, the Sunshine Ordinance of 1999, requires disclosure of any money, goods, or services worth more than \$100 for the purpose of carrying out or assisting City functions.

As you know, the California State Association of Counties (CSAC) held their annual conference in San Francisco from December 3-6, 2019. The Office of the Clerk of the Board of Supervisors hosted the California Clerk of the Board of Supervisors Association (CCBSA)'s annual conference and dinner. The Board of Supervisors authorized \$15,000 of General Fund dollars for the purpose of the Conference. The Office of the Clerk of the Board received the following gifts through fundraising for the conference and expended only \$6,094 from the General Fund portion, and returned the remaining funds to the General Fund.

Cash Donation

| Donor Name | Gift Description | Amount |
|--|------------------|-----------------|
| Steven Kay | Cash | \$3,000 |
| Barnes, Mosher, Whitehurst, Lauter & Partners, Inc. | Cash | \$3,000 |
| Ground Floor Public Affairs Corp. | Cash | \$3,000 |
| Lighthouse Public Affairs, LLC. | Cash | \$3,000 |
| California Clerk of the Board of Supervisors Association | Cash | \$2,000 |
| Noyola Piccini Group | Cash | \$1,000 |
| Daily Journal Corporation | Cash | \$1,000 |
| San Francisco Examiner | Cash | \$1,000 |
| Total | | \$17,000 |

In-kind Donation

| Donor Name | Gift Description | Fair Market Value |
|------------------------------------|--|--------------------------|
| Benafsha Irani | 11 Cases of 2016 1000 Stories Red Wine | \$2,376 |
| Daily Journal Corporation | 108 8 oz. See's Candies Gift Box | \$1,291 |
| Golden Gate Fortune Cookie Factory | 1,000 Fortune Cookies | \$350 |
| 9 th & Larkin | 40 Honduras Wampusirpi 72% Cacao Chocolate | \$280 |
| Thatcher's | 100 Cheddar Cheese Pouch | \$279 |
| Nana Jones | 100 Spiced Almonds | \$200 |
| Speakeasy | 16 6-Pack Speakeasy Beer | \$176 |
| 3 Fish Studios | 15 "I Love You California" Postcard Set | \$150 |
| Total | | \$5,102 |

All cash donations were expended for the purpose of hosting the 2019 CCBSA Annual Conference and Dinner and all in-kind donations were distributed to the conference attendees.

For full disclosure, sources and uses for the CCBSA Annual Conference and Dinner are provided below.

Sources

| | |
|---------------|-----------------|
| Cash Donation | \$17,000 |
| General Fund | \$6,094 |
| Ticket Sales | \$3,080 |
| Total | \$26,174 |

Uses

| | |
|----------------|-----------------|
| Dinner | \$18,265 |
| Training | \$3,400 |
| Transportation | \$2,151 |
| Speaker | \$2,000 |
| Gift Bags | \$280 |
| Program | \$78 |
| Total | \$26,174 |